

# E-Processing

## The Future of Plan Implementation



Planning Unit  
**Application for Resource Consent**  
Resource Management Act 1991 - Form 9  
Send or deliver your application to Selwyn District Council, PO Box 50, Nelson 7043  
Or email to: [planning@selwyn.govt.nz](mailto:planning@selwyn.govt.nz)  
For enquiries phone: (051) 941 2888  
For enquiries email: [planning@selwyn.govt.nz](mailto:planning@selwyn.govt.nz)

**1. Application**  
This form is to be used for an application as required under Section 80 of the Resource Management Act 1991 and must be accompanied by the required fee, together with an assessment of environmental effects, plans and a Certificate of Title and any other supporting information. If this application is for a subdivision then a preliminary report must be attached.

This application is for:  
☐ Land Use Consent ☐ Subdivision Consent

**2. The Agent / Consultant**  
Name of Agent (include the contact person's name & company, house or mobile)  
Location  
Email  
Postal Address

**3. The Applicant**  
Full Name  
Location  
Email  
Postal Address  
Signature of Applicant (Or print and return to us on behalf of Applicant)  
Date



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## The Future of Plan Implementation

What are we doing

Why are we doing it

Approach taken



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## The Future of Plan Implementation

### Public site:

- On line Lodgement
- Tracking draft, submitted and completed applications

The screenshot shows the ISOVIST Consents application form. The header is blue with the ISOVIST logo. The main content area is white. On the left, there is a sidebar with links: My applications, My details, New application, and a user profile for jonrichards@isovist.net. The main area has a progress bar at the top with four steps: 1. People, 2. The application (current), 3. Attachments, and 4. Submit. Below the progress bar, there are page tabs from Page 1 to Page 11. The current page is Page 2, titled 'Planning Unit Application for Resource Consent Resource Management Act 1991 - Form 9'. The form includes a version number '1.0.0-beta.13' and contact information for enquiries. The form is titled '1. Application' and includes instructions on how to use it. There are two checkboxes: 'Subdivision' and 'Land use'.

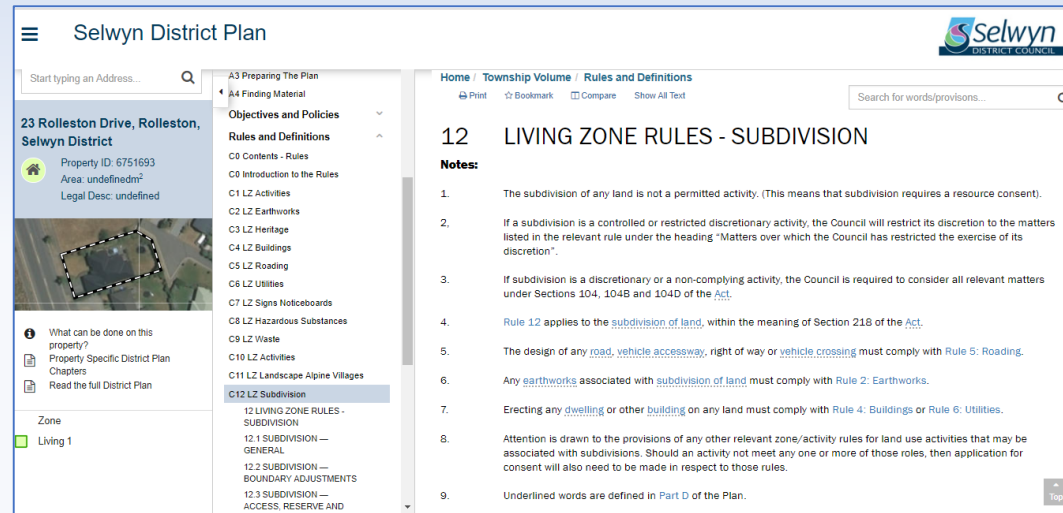
The screenshot shows the ISOVIST Consents dashboard. The header is blue with the ISOVIST logo. The main content area is white. On the left, there is a sidebar with links: My applications, My details, New application, and a user profile for jonrichards@isovist.net. The main area shows a list of applications. The list is divided into two sections: 'Draft applications (52)' and 'Submitted applications (10)'. The 'Submitted applications (10)' section contains a table with the following columns: Form, Reference, Submitted, Received, Processing, Decision, and Completion. The table lists 10 applications, each with a status icon (red 'X' for overdue, orange 'On hold', green 'Received') and a progress bar.

Form	Reference	Submitted	Received	Processing	Decision	Completion
Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	01 Mar 2019 11:49 (7 days ago)				
Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	29 Jan 2019 11:55 (a month ago)				
Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	20 Dec 2018 08:33 (3 months ago)				
On hold Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	07 Dec 2018 11:44 (3 months ago)				
Overdue Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	07 Dec 2018 11:02 (3 months ago)				
Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	11 Nov 2018 19:05 (4 months ago)				
On hold Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	09 Nov 2018 14:32 (4 months ago)				
On hold Application for Resource Consent (Form 9)	Application for Resource Consent (Form 9)	31 Oct 2018 13:05 (4 months ago)				

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## The Future of Plan Implementation

### Public Site from E-Plan:

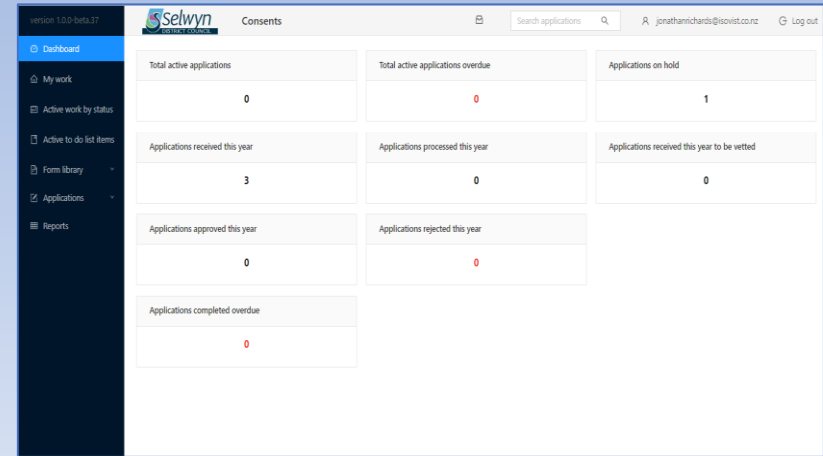


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## The Future of Plan Implementation

### Internal site (Overviews)

- Management overview
- Individual Workload management
- Application Processing Overview

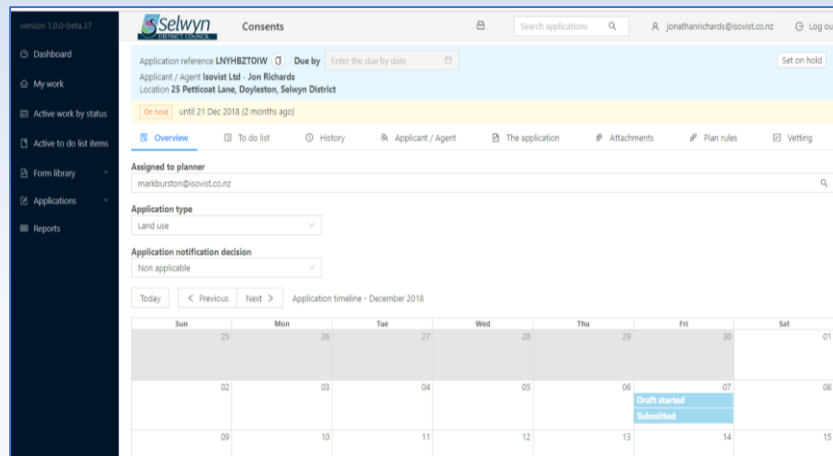


version 1.0.0-beta.37

Selwyn Consents

Search applications jonathannrichards@isovist.co.nz Log out

Total active applications	0	Total active applications overdue	0	Applications on hold	1
Applications received this year	3	Applications processed this year	0	Applications received this year to be vetted	0
Applications approved this year	0	Applications rejected this year	0		
Applications completed overdue	0				



version 1.0.0-beta.37

Selwyn Consents

Search applications jonathannrichards@isovist.co.nz Log out

Application reference UNYHBZTOW Due by Enter the due by date Set on hold

Applicant / Agent Isovist Ltd - Jon Richards

Location 25 Petticoat Lane, Doyleston, Selwyn District

On hold until 21 Dec 2018 (2 months ago)

Overview To do list History Applicant / Agent The application Attachments Plan rules Vetting

Assigned to planner markbunton@isovist.co.nz

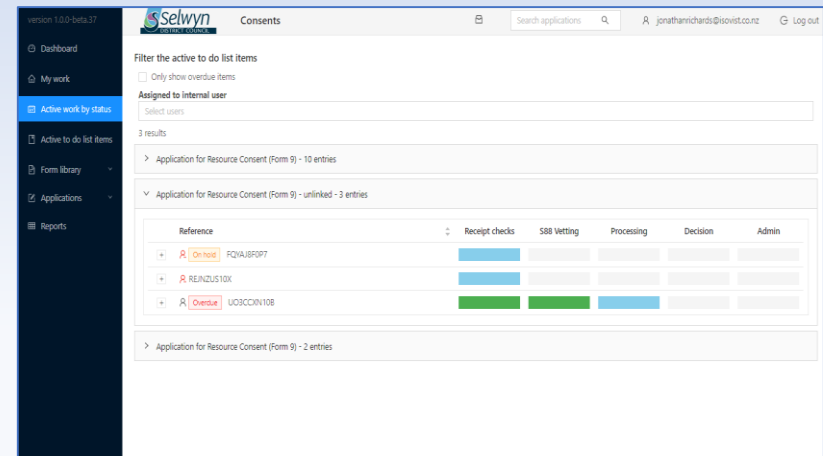
Application type Land use

Application notification decision Non applicable

Today < Previous Next > Application timeline - December 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15

Draft started Submitted



version 1.0.0-beta.37

Selwyn Consents

Search applications jonathannrichards@isovist.co.nz Log out

Filter the active to do list items

☐ Only show overdue items

Assigned to internal user

Select users

3 results

> Application for Resource Consent (Form 9) - 10 entries

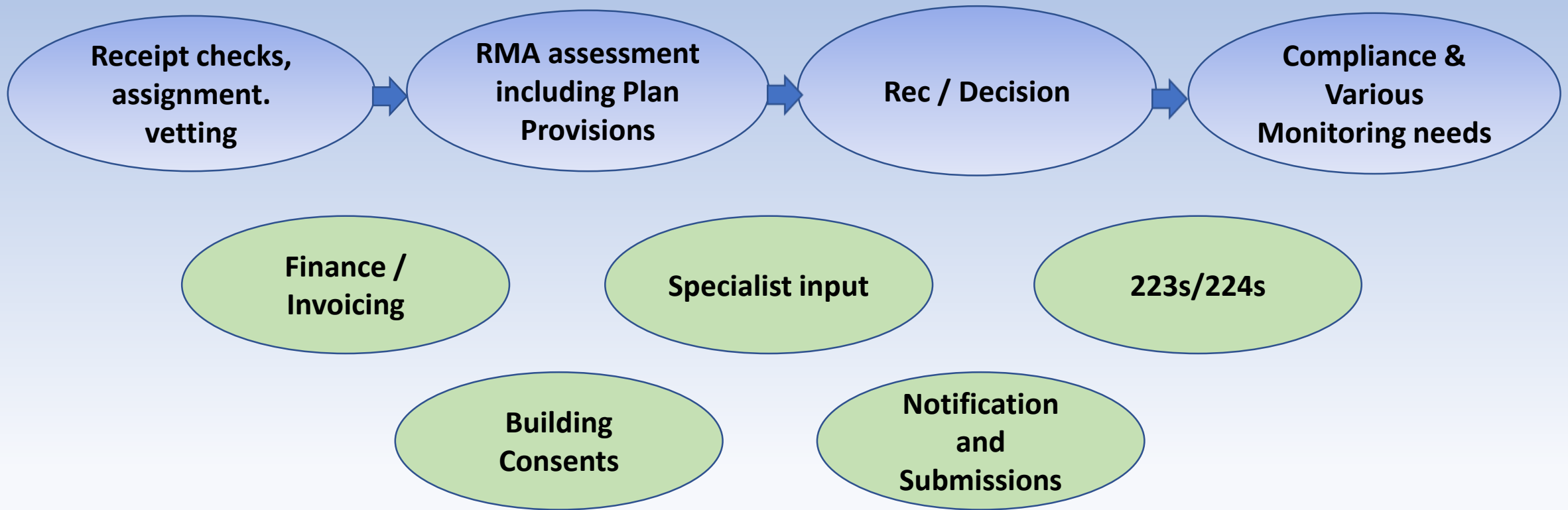
> Application for Resource Consent (Form 9) - unlinked - 3 entries

Reference	Receipt checks	S88 Vetting	Processing	Decision	Admin
Application for Resource Consent (Form 9) - 10 entries					
Application for Resource Consent (Form 9) - unlinked - 3 entries					
Application for Resource Consent (Form 9) - unlinked - 3 entries					

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### Internal site (Processing)



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## Internal site (Decision Making)

- Assessment against plan rules
- Officer Recommendation
- Decision Reports
- Conditions

**RZ-P3** Avoid activities that are incompatible with the role, function and predominant character of the residential zones including:

1. industrial activities;
2. rural and rural industry activities;
3. commercial service activities;
4. large format retail activities; and
5. integrated retail activities.

**Compliance status**

☐ Complies

☐ Non-compliant

☐ More information needed

Enter a comment for the rule

**RZ-P7** Ensure activities do not locate in the residential zones where the activity will:

1. undermine the role and function of the zone;
2. limit or constrain the establishment and use of land for residential activities;
3. compromise the character and amenity of the surrounding area; and
4. result in adverse reverse sensitivity effects and/or will lead to conflict.

**Compliance status**

☐ Complies

☐ Non-compliant

☐ More information needed

Enter a comment for the rule

**RZ-P6** Only allow non-residential activities that are potentially compatible with the role, function and predominant character of the residential zones if they are located appropriately having regard to the effects of the activity, and:

1. the purpose of the activity and whether it services neighbourhood needs and/or enhances social connectivity;
2. the scale of the activity and whether the site design and layout is compatible with the character and amenity of the residential area;
3. whether the activity is close to and accessible to existing centres and not in isolated locations;

**Compliance status**

☐ Complies

☐ Non-compliant

☐ More information needed

Enter a comment for the rule

### Compliance status

- ☐ Complies
- ☐ Non-compliant
- ☐ More information needed

Enter a comment for the rule

version 1.0.0-beta.37

**Selwyn** Consents

Search applications

jonathanrichards@selwyn.govt.nz

Log out

Application reference: SEGRYSQRX Due by: 05-01-2019

Applicant / Agent: Isovist Ltd - Jon Richards

Location: 2 Hannover Place, Rolleston, Selwyn District

Type: Land use

Planner: jonathanrichards@selwyn.govt.nz

Overdue was due 05 Jan 2019 (2 months ago)

Overview To do list History Applicant / Agent The application Attachments Plan rules Decision

Decision report

Sans Serif Normal B I U G A X<sup>1</sup> X<sub>2</sub> # # # # # # # # # #

Enter the decision report text

Conditions

There are uncompleted to do list items for this application. These must be completed before continuing.

Netting decision\*

Accepted

Reason\*

its fine

### RESOURCE CONSENT DECISION:



APPLICANT:	
PROPOSAL:	
LOCATION:	
LEGAL DESCRIPTION:	
ZONING:	
STATUS:	This application has been assessed as a <b>land use</b> consent for a <b>Residential (Restricted)</b> activity under the District Plan. As such the relevant provisions of the District Plan, <b>Township</b> Volume and the Resource Management Act 1991 have been <b>applied</b> to this application.

This application was formally received by the Selwyn District Council on **11 January 2018**. Assessment and approval took place on **19 January 2018** under a delegation given by the Council.

### DECISION

A. **xxxxxx** be granted pursuant to sections 104 and 104C of the Resource Management Act 1991 subject to the following conditions imposed under section 106 of the Act:

xxxx

### Attachments

1. **xxxxxx** Approved Plan

### Notes to the Consent Holder

- a) Pursuant to section 125 of the Resource Management Act 1991, if not given effect to, this resource consent shall lapse **five** years after the date of this decision unless a longer period is specified by the Council upon application under section 125 of the Act.
- b) In accordance with section 36 of the Resource Management Act 1991, the Council's basic monitoring fee has been charged.
- c) Any resource consent that requires additional monitoring due to non-compliance with the conditions of the resource consent will be charged additional monitoring fees on a time and cost basis.
- d) A vehicle crossing application from Council's Assets Department will be required prior to installation. For any questions or concerns regarding this process please contact [xxxxxx@selwyn.govt.nz](mailto:xxxxxx@selwyn.govt.nz).

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### **Challenges we've addressed:**

- Using an effects based operative plan
- Reassessing current practice:
  - Forms
  - Conditions
- Technical matters:
  - Integration - Links to finance, building consent systems etc. Various systems used
  - Lack of standardised approach across councils.



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### Next Steps

- Compliance
- Monitoring
- District Plan Review drafting
- Using additional guidance (FAQs and other tools)
- National Planning Standards
- Reviewing and improving through use – building the roadmap

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### Ongoing challenges

- **Legal Matters** – How can we better manage written approvals / signatures and remain robust?
- **Customer Service** – How do we make it easy to use?
- **Monitoring outputs** – What benefits could be gained beyond the usual planning monitoring processes?