

Cato Bolam

creating great places

PLANNERS | SURVEYORS | ENGINEERS
ARCHITECTS | ENVIRONMENTAL



Senior Planner - Manukau

Cato Bolam Consultants is a land development and planning consultancy with offices in Henderson, Orewa, Manukau and Whangarei. Our company goal is “Creating Great Places” and that is what we strive to achieve – for our clients, our communities and our environment.

We are looking for a dynamic and ambitious senior planner to be based in our Manukau office. If you are highly skilled and want to progress your planning career to a senior level this may well be the job for you.

Cato Bolam is a well-established consultancy with highly qualified staff, state of the art technologies and procedures, and a great reputation. We offer a friendly, flexible working environment at office locations that are easy to get to. The salary package is attractive and targeted at the experience and potential of the applicant. The position will be based at our Manukau office and will involve project managing planning inputs for our growing number of South Auckland clients

Your work will include a range of land use and subdivision resource consents, with a focus on residential redevelopment projects of all scales. Depending on your interests and skills there is also the opportunity to be involved in planning policy and plan change work and giving evidence at hearings. You will need to have the ability or potential to lead teams, be a great communicator and have a high level of analytical and report writing skills.

Main Responsibilities

Your main responsibilities will include:

- Preparation of resource consents (including authorship of AEEs) ranging from simple to complex
- Advice to Cato Bolam Directors and other staff and to external clients (verbal and written) on district plan and regional plan provisions relevant to development projects and giving advice
- Working within Cato Bolam multi-disciplinary teams including giving specialist planning input
- Project management of individual consent processes (lead contact for clients, Cato Bolam representative at council meetings, etc)
- Projects with a planning emphasis, e.g. district plan submissions
- Liaison with outside consultants as required to assist in preparing consents / planning projects
- Presentation of evidence to Councils and the Environment Court
- Liaison with Directors to provide cost estimates, cashflow analysis and accounts
- Maintaining of Cato Bolam quality systems, including maintaining and applying knowledge of the Company Objectives and Code of Conduct and Ethics
- Regular reporting to our Manukau Director and the Director - Planning

Manukau
15 Osterley Way
09 263 9020

Orewa
19 Tamariki Ave
09 427 0072

Henderson
89 Central Park Drive
09 837 0486

Whangarei
127 Bank Street
09 438 1684

Qualifications

For this position you should have at least a Bachelor's degree in planning and 6+ years New Zealand planning experience, preferably including experience at a New Zealand territorial local authority

Additional skills you will have include:

- Excellent oral and written communication skills
- Outstanding attention to detail
- A willingness and ability to learn and apply new skills
- Ability to work and make decisions independently when needed
- A willingness to collaborate with the larger team
- Ability to prioritise tasks among numerous projects
- Ability to obtain full membership of the New Zealand Planning Institute

Additional information:

Location: Manukau Central

Hours: Preferred hours are 40 hours per week Monday to Friday, however consideration will be given to applicants that prefer a part-time position

Benefits: Competitive Salary, employee health insurance, 50% paid gym membership and the opportunity to work with a great team.

If you are ready for your next venture and would like the opportunity to join our team, apply NOW by forwarding your application to:

Peter Reaburn

Director

jobs@catobolam.co.nz

027 447 9248

Applications close January 18, 2020

APPLICANTS Please note: If you are being presented by a recruitment agency you will not be considered, to be considered you will need to apply directly to Cato Bolam.

THIRD PARTY AGENCIES Please note that CATO BOLAM does not accept unsolicited resumes from recruiters or employment agencies. In the absence of a signed Recruitment Fee Agreement, CATO BOLAM will not consider or agree to payment of any referral compensation or recruiter fee. In the event a recruiter or agency submits a resume or candidate without a previously signed agreement, CATO BOLAM explicitly reserves the right to pursue and hire those candidate(s) without any financial obligation to the recruiter or agency. Any unsolicited resumes, including those submitted to hiring managers, are deemed to be the property of CATO BOLAM.

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