

Business Analyst - Business Improvement

Fixed-term 6 months - full-time

Are you a passionate, business analyst looking for a new challenge?

The Kāpiti Coast District Council is looking for an enthusiastic business improvement specialist to join our Regulatory Services - consisting of our building, resource consents, and compliance teams. This fixed-term role is part of a small team providing support across the group, ensuring quality assurance processes are in place and maintained and undertaking business monitoring and improvement activities.

Working for the Kāpiti Coast District Council means being part of a caring, dynamic and effective customer-focused team who make a positive difference in the community we serve. The successful candidate will have experience as a business analyst, an eye for detail, and strong organisational and interpersonal skills.

Enquiries about this position should be directed to Amanda Cottrell, 04 296 4893 or free phone 0800 486 486.

The preferred candidate will be required to undergo the usual pre-employment checks, including drug and alcohol screening, criminal history, and credit checks. Please note you must be eligible to work in New Zealand.

Further information about the position and application documents are published on our website at <https://www.kapiticoast.govt.nz/>

Applications close 12pm Monday, 23 November 2020.

Please email your cover letter, CV, completed council application form, copy of your work visa (if applicable) and driver's licence marked 'Business Analyst Ref:053' to amanda.cottrell@kapiticoast.govt.nz